

December 3, 2013

The Grant County Commission met at 8AM with Commissioners Forrette, Mann, Stengel and Tucholke present. Chairman Mann called the meeting to order. Commissioner Dummann was absent. Motion by Stengel and seconded by Tucholke to approve the minutes of the November 19, 2013 meeting. Motion carried 4-0. Minutes filed. Motion by Stengel and seconded by Tucholke to approve the agenda. Motion carried 4-0.

**Drainage:** Chairman Mann adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Drainage Administrator Officer Krista Atyeo-Gortmaker presented Permit DR2013-46 for James Farrell SW1/4 FRL & Ex Pt Platted & Ex Lt H2 Section 18, Township 120, Range 48 (Alban Township). The request, if granted, would, allow the landowner to improve acreage. The NRCS letter has not been received yet. The adjoining landowner signature has been received and all signed certified letter receipts have been received. Motion by Tucholke and seconded by Stengel to approve DR 2013-46 as presented. Motion carried 4-0. This concluded the business for the drainage board. Chairman Mann adjourned the Drainage Board and reconvened the Board of Commissioners.

**Highway:** Supt Schultz requested travel approval to attend the DOT Bridge Panel conference in Pierre. Motion by Tucholke and seconded by Stengel to approve the travel request. Motion carried 4-0. Arnie Angerhofer was present and asked when the FEMA Mitigation project for 151<sup>st</sup> St by the rodeo grounds would begin. Supt Schultz reported the projected has been submitted, but it is unknown when FEMA will approve or deny the project. Commissioner Stengel stated this is an opportunity for the county to receive assistance from the federal government and the county must wait for the determination from FEMA.

**BIDS FOR FUEL**

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
11/14	UPI	2.763		3.255
	Cenex	2.98		3.32

UPI was the low bidder for Ethanol at 2.763 and for Diesel 2 at 3.255.

**Cash Transfer:** Motion by Tucholke and seconded by Forrette to approve a cash transfer of \$568,002 from 101 General Fund to 201 Highway Fund as was budgeted in the 2013 budget. Motion carried 4-0.

**4-H:** Advisor Sara Kopeke gave a yearend report on the activities of the 4-H program with highlights on the new online enrollment system, robotics club, OST program, farm show and new memberships. Sara reported a grant is available through Farm Service Credit for implementing a Geocaching curriculum. The grant would be for \$2000 and the deadline to apply is December 31. Motion by Stengel and seconded by Tucholke to approve the application for the grant with Farm Service Credit. Motion carried 4-0. Motion by Tucholke and seconded by Stengel to approve travel for Sara to attend Robotics Training in Aberdeen and Advisors Winter Conference in Mitchell. Motion carried 4-0.

**Treasurer:** Raynelle Mueller reported on the progress of payments for delinquent taxes. Another item addressed were the multiple escrow tax list requests from the lending institutions. The lending institutions send a list of their clients to verify the tax amount due to the county. The Treasurer's staff spends considerable amount of time researching and verifying the tax amount due. Several lenders are requesting the list multiple times because the request is being sent from various departments within the lending institution. Treasurer Mueller requested a fee policy be implemented for the subsequent lists being checked by the staff. Motion by Tucholke and seconded by Stengel to set a policy of \$5.00 per parcel for any subsequent list of escrow account verifications sent by the lending institutions to be verified by the Treasurer's Office staff. Motion carried 4-0.

**Consent Agenda:** Motion by Stengel and seconded by Forrette to approve the consent agenda. Motion carried 4-0.

1. Approve automatic supplement of revenue and expense in the amount of \$7085.22 for the 2012 Homeland Security grant funding for the purchase of security cameras
2. Declare surplus 300 plat case sleeves from the Register of Deeds Inventory
3. Declare surplus brown executive leather chair from Courthouse basement (Dave's Office)
4. Declare surplus IBM Wheelwriter Typewriter from Library, fixed asset number 511-8068
5. Declare surplus Samsung Fax from Library, fixed asset number 511-9387
6. Declare surplus 32 gig flash drive from Library, fixed asset number 511-9914
7. Declare surplus a chair from Stockholm Branch Library, fixed asset number 511-9773
8. Declare surplus Swingmate Phonograph from Library, fixed asset number 511-1563
9. Declare surplus (9) APC Power Strips from Library due to recall – 5398, 2354, 6471, 2455, 4240, 0484, 5062, 2361 and 4211

**Unfinished Business:** Motion Stengel and seconded by Tucholke to authorize the payment of the \$10,000 allocation to the Big Stone Fire Department designated within the General Fund. The budget authority will be from the contingency budget transferred to the Commission budget. Motion carried 4-0.

**New Business:** Director of Equalization Kathy Steinlicht provided a copy of the county wide reappraisal plan she had prepared for the annual review with the Dept of Revenue.

**Correspondence:** None

**Claims:** Motion by Forrette and seconded by Stengel to approve the claims as presented. Motion carried 4-0.

A-OX WELDING, supplies 114.99; ABDO PUBLISHING, books 574.86; AUTO-GRAPHICS, annual fee 2,640.00; BEST WESTERN-SIOUX FALLS, room 83.00; BOB BARKER CO, supplies 151.60; BUREAU OF INFO & TELE, internet & email 346.00; CENTER POINT, books 422.72; DEMCO, supplies 213.31; DIESEL MACHINERY, parts & supplies 1,014.90; GLOBAL GOV/ED, computer supplies 648.00; GRANT CO TREAS, postage 46.00; GRANT-ROBERTS RURAL WATER, water 35.70; GRANT/ROBERTS AMBULANCE, alloca 2,458.33; BRENDA L HOLTQUIST, prof serv 112.00; MAINTENANCE ENGINEERING, supplies 625.47; MCLEOD'S, supplies 26.32; MICROMARKETING, AV 85.30; MIDAMERICA BOOKS, books 492.70; CITY OF MILBANK, water & sewer 662.43; NORTHWESTERN ENERGY, nat gas 730.28; PAESSLER AG, maint renewal 100.00; THE PENWORTHY CO, books 101.78; REED ELSEVIER, ref mat 661.00; REMINISCE, book 25.98; SAFETY-KLEEN, prof serv 596.12; SD COACHES AGAINST CANCER, book 25.00; ST WILLIAM'S, LEPC meals 29.10; SD FEDERAL PROPERTY, chairs & supplies 267.00; THOMPSON PUBLISHING, renewal 429.00; QUICK PRO LUBE, oil chg 36.52; UNZEN MOTORS, repair 227.28; VERIZON, phone 96.78. TOTAL: 14,079.47.

Payroll for the following departments and offices for the month of NOVEMBER 2013 are as follows: COMMISSIONERS 4554.15; AUDITOR 12,980.00; TREASURER 9126.21; STATES ATTORNEY 9769.01; CUSTODIANS 5205.60; DIR. OF EQUALIZATION 5737.30; REG. OF DEEDS 5841.90; VET. SERV. OFFICER 1300.00; SHERIFF 15,956.17; COMMUNICATION CTR 10,616.81; EMERGENCY MANAGEMENT 3217.60; ROAD & BRIDGE 48,273.95; PUBLIC HEALTH NURSE 3235.94; VISITING NEIGHBOR 2659.73; ICAP 622.25; LIBRARY 9711.92; 4-H 2939.10; WEED CONTROL 3241.70; PLAN & ZONING 1823.24; CORONER 131.00. TOTALS: \$156,943.58.

Payroll Claims: FIRST BANK & TRUST, Fed WH 13,986.98; FIRST BANK & TRUST, FICA & Med WH & Match 23,352.58; SDRS, retire 17,998.39; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins.

39,723.37; DEARBORN NATIONAL, life ins. 253.54; AMERICAN FAMILY LIFE, AFLAC ins. 1832.24; LEGAL SHIELD, deduction 197.20; OPTILEGRA, ins 271.95; SDSRF, deduction 90.00; OFFICE OF CHILD SUPPORT, deduction 566.00. TOTAL: \$98,272.25.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled regular meeting dates will be December 17, and 31, 2013 at 8 AM. Motion by Stengel and seconded by Forrette to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Guy E. Mann, Chairman, Grant County